

Step-by-Step Guide to Registration

The **ConnectIT Registration** utility provides instructions on how to register the installation online. Once online registration is complete, then clicking the **Create Menu** button will add the appropriate menu items to the **QuoteWerks Tools** menu. To open the **ConnectIT Registration** application, browse to the **Start | All Programs | ConnectIT-Sage200** menu and click the **ConnectIT Registration** option.

Please note that internet access is required on the PC before ConnectIT can be registered and QuoteWerks should be running.

1. Go to the ConnectIT-Sage200 start menu options (by default in Start\All Programs\ConnectIT-Sage200) and click the ConnectIT Registration option.

😑 ConnectIT Regi	stration utility	
Register ConnectIT		
Registration :	Seed A-0000-0000000-AAAAA Copy to Clipboard	
Step 1 : Connect to t	the internet and go to the ConnectIT Registration page <u>here</u> .	
Step 2: Complete the	e details on the online Registration form.	
	emailed confirming that the registration process has been completed succes any problems then please email <u>support@connectit-online.co.uk</u> .	ssfully. If you
	ate the registration information and send you email notification that your details the ConnectIT License Server (usually within 1 working day).	have been
	he internet and click the Create Menu button below; the appropriate menu item nu in QuoteWerks and your ConnectIT software will be ready to use!	ns will be added to
	<u>R</u> eset <u>G</u> et License Info Create <u>M</u> enu	Close

- 2. If you have not already entered your details into the **ConnectIT** online **License Server**, then follow the on screen instructions to register.
- Once you have received email notification that your details have been enabled on the ConnectIT License Server, click the Create Menu button to add the ConnectIT-Sage options to the QuoteWerks Tools menu.



4. On successful registration, you will receive the message "ConnectIT was registered successfully! Next time users start QuoteWerks, the new ConnectIT menu options will appear on the Tools menu. ConnectIT Registration will now close."

Connect	tIT Registration
(j)	Your ConnectIT application has been successfully registered! Click the Create Menu button to add the ConnectIT menu items to the QuoteWerks Tools menu or the Close button to end.

Note: In some exceptional circumstances, you will get a message "ConnectIT was registered successfully! ConnectIT Registration will now close. Now just add the ConnectIT option to the QuoteWerks menu to use the QuoteWerks to Sage link."

Please refer to our online Knowledge Base support area at <u>http://www.connectit-online.co.uk/kb/</u> and see the "Manually adding the ConnectIT-Sage200 menu options into QuoteWerks section" article for instructions on how to do this.

- To refresh the ConnectIT License Database information with the settings from the online ConnectIT License Server (for example when having purchased additional licenses or upgrading to a newer version of the ConnectIT-Sage200 software) click the Get License Info button.
- 6. To clear the **ConnectIT License Database** of all registration information (including users) then click the **Reset** button.

